

ON-SITE TRAINING CURRICULA

CORE TRAININGS

Training for Mangers Only	Hours of Training
Executive Briefing	2.5 Hours
Supervisory Training	2.5 Hours
Law Enforcement Stress Management	3 Hours

Training for General Employee Population	Hours of Training
Employee Orientation	1.25 Hours
Traumatic Incidents/Traumatic Injuries – DEA’s Trauma Response Protocol	2 Hours
Law Enforcement Stress Management	3 Hours

Training for General Employee Population	Hours of Training
Alcoholism: A Family Disease	4 Hours
Communication Skills for Supervisors	4 - 6 Hours
Constructive Confrontation: Performance	2 Hours
Appraisal and EAP Referral Skills for Managers	2 Hours
Dealing with Difficult People: Strategies for Mangers	2 Hours
Documenting Discipline: The Manger’s Role	2 Hours
Motivating People in the Workplace: Strategies for Mangers	2 Hours
Stress Awareness/Stress Management for Mangers	6 Hours
Team Building in the Workplace: Strategies for Mangers	2 Hours
Violence in the Workplace: Management and Prevention Strategies for Mangers	4 Hours

Elective/Suggested Prevention/Education Workshop	Hours of Training
Training by Expert Speakers (Psychologists/Psychiatrists) in Law Enforcements/Military Psychology	3 - 5 Hours

Elective/Suggested Prevention/Education Workshops for All Employees ¹	Hours of Training
Alcoholism: A Family Disease	2 Hours
Change	4 Hours
The Healing Process: Coping with Trauma and Loss	2 Hours
Dealing with Difficult People	2 Hours
Depression and Grief	2 Hours

Domestic Violence, Child and Spouse Abuse	2 Hours
Effective Workplace Communication	2 Hours
Effective Workplace Relationships	2 Hours
How to Find and Evaluate High Quality Elder Care	2 Hours
Financial Planning Across the Life Cycle	2 - 4 Hours
How to Find and Evaluate Childcare	2 Hours
For family members as requested	2 Hours
Medical Aspects of Tobacco	1 Hour
Parenting and the DEA Lifestyle	2 Hours

Elective/Suggested Prevention/Education Workshops for All Employees ²	Hours of Training
Psychological Impact of Retirement	2 Hours
Relocation	4 Hours
Stress Awareness/Stress Management	2 Hours

Footnote 1 & 2: for family members as requested.